Air Freight System Manual

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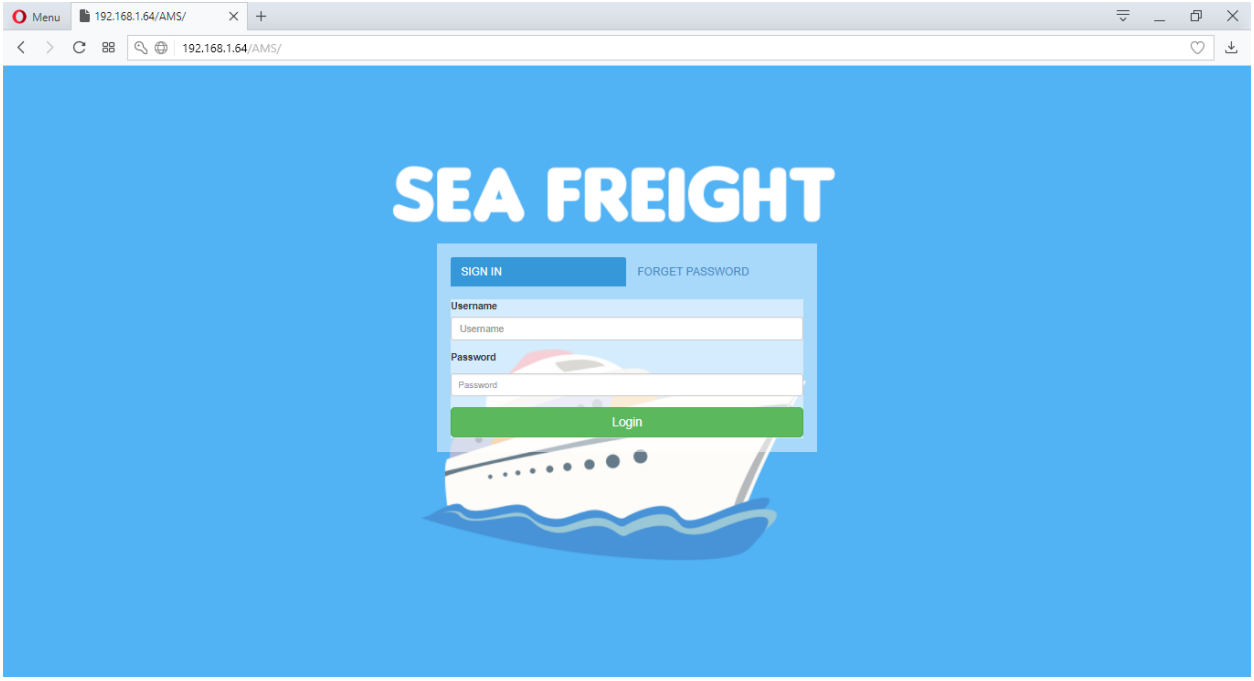
Manual V 1.0

Contents

How to Login 2
How to Password Reset 3
How to add Request 4
Date 5
Air Freight Number 5
Air Freight Type 5
*Customer/Supplier 5
*Country 5
*City 5
*Estimated cost 5
*CBM 5
*Weight 5
*Value/Dimens 5
*Forwarder 5
*Item Type 5
*Number of cartoons 5
*Remarks 5
My Request 6
Email Notifications 7
Accepted Request 7
Rejected Request 7

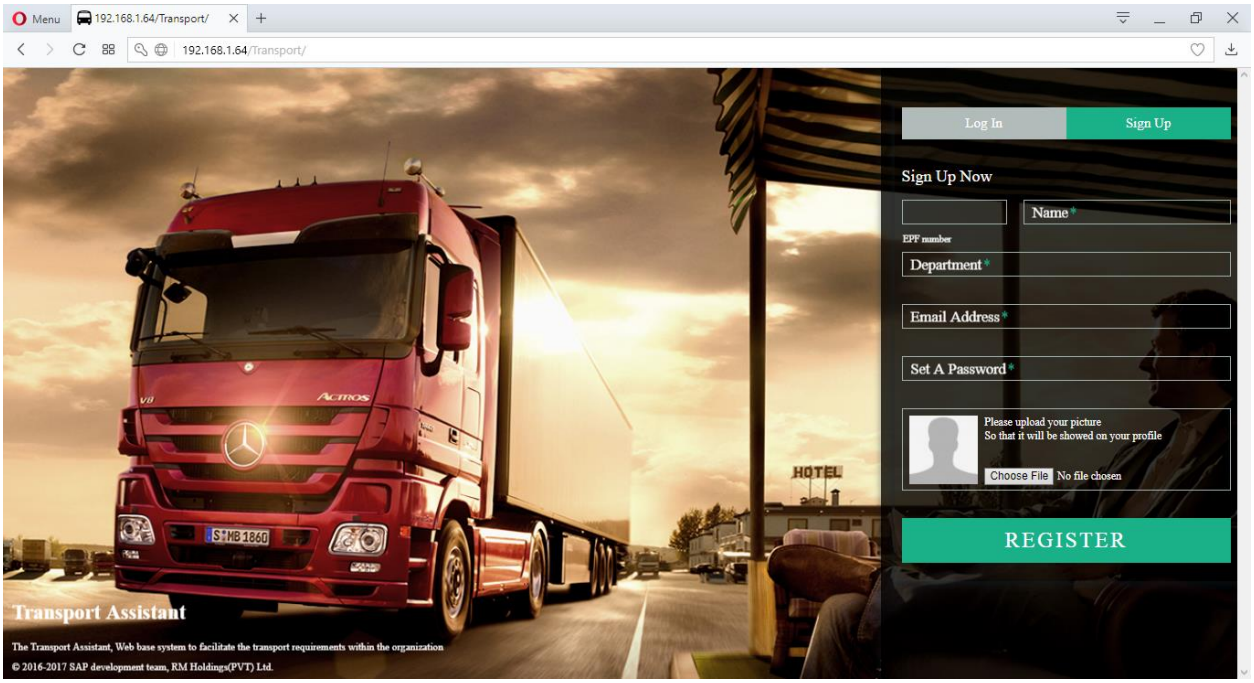
How to Login

User can login to Approval Management System using Transport System login details.



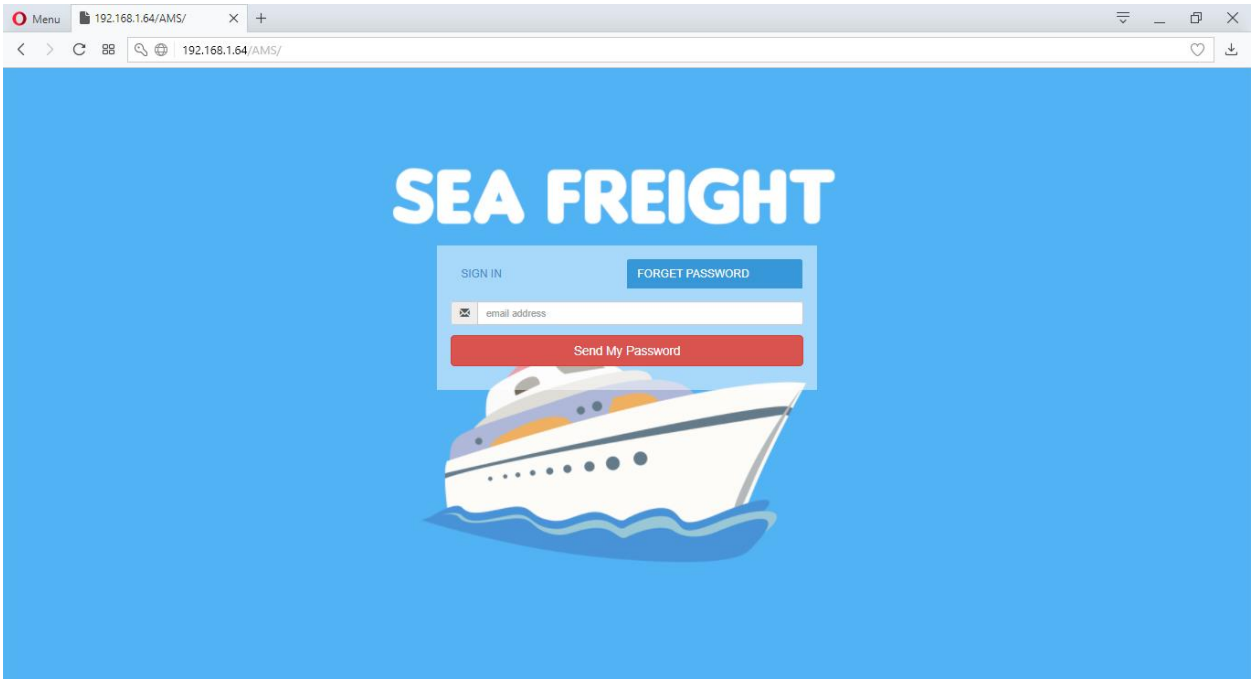
If user not registered in Transport System She/He can create new account using below url.

Transport System

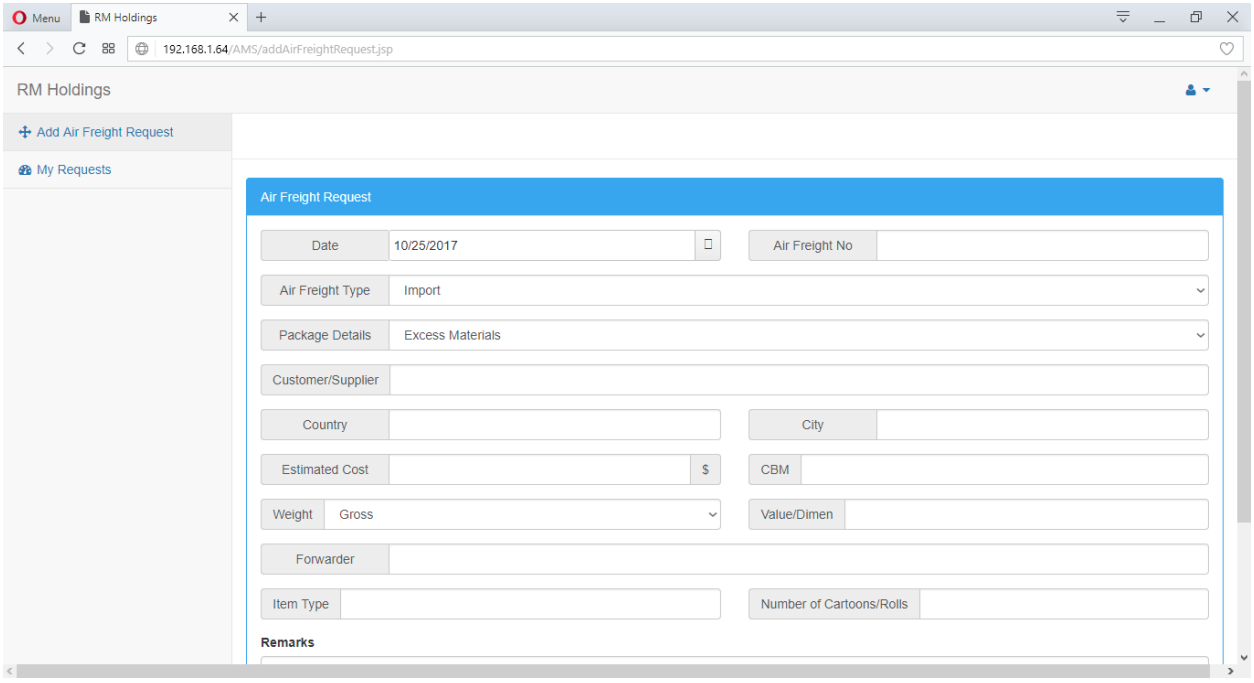


How to Password Reset

If He/She already registered in Transport System and forgot login password, user can reset password by reset option. After submit request. Check your mails.



How to add Request



After login user can add requests.

Date
Request Date.

Air Freight Number
Request Date.

Air Freight Type
Import or Export.

*Customer/Supplier
Depend on Air Freight Type.

*Country
Depend on Customer.

*City
Depend on Customer.

*Estimated cost
Approximation of the cost in $(USD) for Air freight.

*CBM
Value

*Weight
Gross or Volume

*Value/Dimens
Depend on Weight (Value of Weight).

*Forwarder
Forwarder Details.

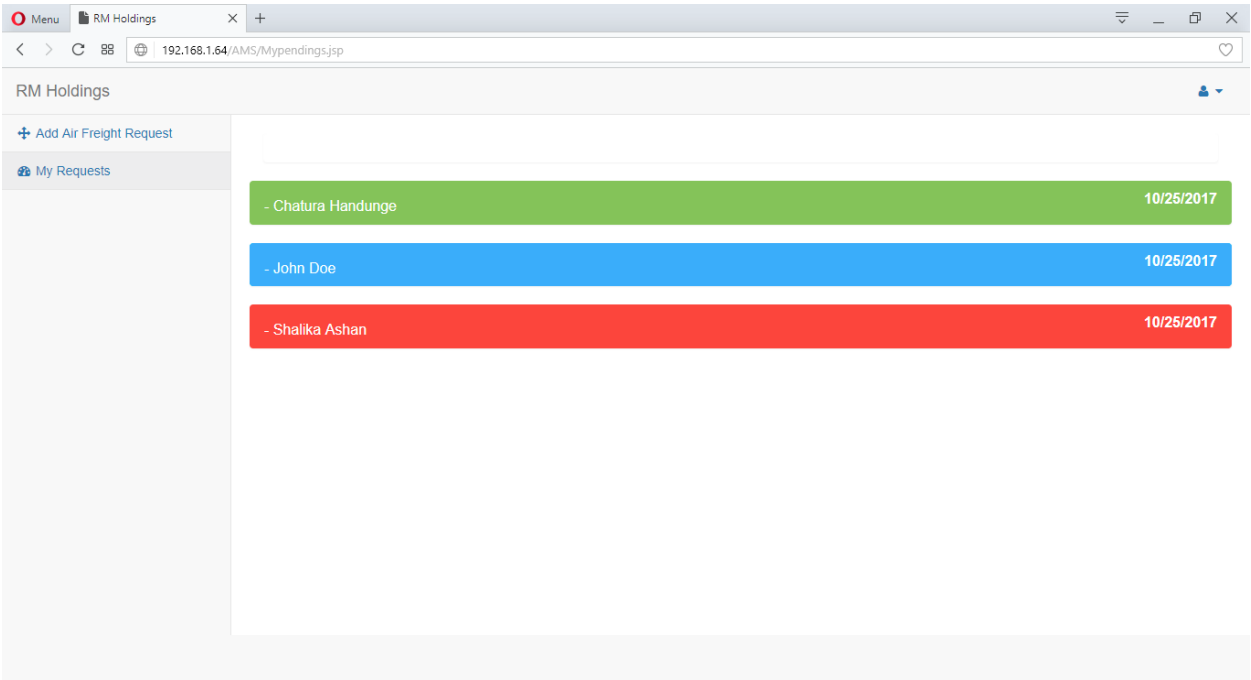
*Item Type
Item Type Details

*Number of cartoons
Quantity

*Remarks
Other Details

Note - (*) These fields are required

My Request



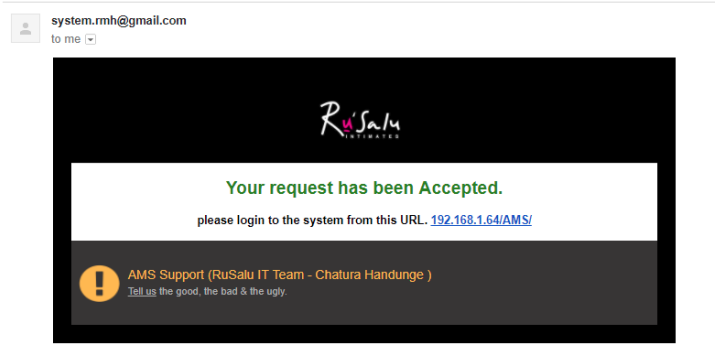
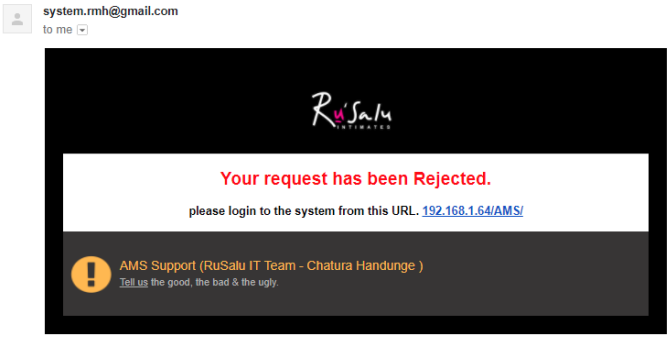
GREEN - Accepted Request

BLUE - Pending Requests

RED - Rejected Request

Email Notifications

Accepted Request



Rejected Request